



FORELE PTY. LIMITED TRADING AS

**J.V. HOLT & COMPANY**

*Electrical Engineers, Contractors & Switchboard Manufacturers*

---

## **COMPANY POLICY INDEX**

**QUALITY POLICY STATEMENT**

**OCCUPATIONAL HEALTH AND SAFETY POLICY**

**HARASSMENT POLICY**

**GRIEVANCE PROCEDURE**

**DRUG AND ALCOHOL POLICY**

**DISCIPLINARY PROCEDURE**

**COMPANY VEHICLE POLICY**

**LETTER OF APPOINTMENT**

**CONDITIONS OF EMPLOYMENT**

**JOB APPLICATION AND TRANSFER AUTHORISATION**

**COMPANY INDUCTION**

**COMPANY CONTACTS**

**ENVIRONMENTAL POLICY**